**4 pages Trigo Test.pdf**

**Cost and Business Controller**

**TRIGO was founded in 1997 to offer** [**quality**](https://www.trigo-group.com/glossary-15-en.htm?glossary=15)**support and conformity assessment services. TRIGO has become a globally renowned company, serving the automotive, aerospace, railway and other heavy transportation industries with more than 10000 employees throughout Europe, North Africa, Asia, and the Americas.**

We are looking for a smart thinking, innovative young professional who would join our dynamic team based in Istanbul Head Quarter.

He / she will work as “Cost and Business Controller” in our Finance Department, will be involved in the execution of below tasks:

* Understand ERP methodology to develop related processes
* Able to control consistency and validity of incoming invoices in line with related contracts and purchasing procedures
* Incoming invoice booking and allocation to cost centers in line with Accounts Payable procedures.
* Monthly reporting and cost controlling based on cost centers
* Preparing and reporting cost analysis of operating and financial performance reports in site basis
* Analyzing operational results and follow up corrective actions
* Composing cost budgeting and forecasting
* Execution of payroll and all related processes after staff scoring.
* Preparation of monthly payment lists and upon the approval completion of banking payment processes, entering related data to ERP system
* Supporting management’s decision making process with ad-hoc reports and analysis
* Performing supplier reconciliations and resolving inconsistencies.

**Skills and experience**;

* Bachelor’s degree in Business Administration, Economics, Finance, Industrial Engineering or a related field;
* At least 2 years of related experience
* Excellent problem solving, analytical and presentation skills
* High sense of responsibility, urgency and ability to handle multiple tasks in a deadline oriented environment
* Able to work within a dynamic environment
* Command of written and spoken English (French would be preferable)
* Good communication skills
* Excellent knowledge of MS Office applications (particularly Excel and PowerPoint)
* Adding value to our organization
* Ability to work in a team

**FİRMA BİLGİLERİ**

[**https://www.trigo-group.com/en**](https://www.trigo-group.com/en)

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